

**Coventry City Council**  
**Minutes of the Meeting of Cabinet Member for Public Services held at 11.00 am on**  
**Monday, 13 June 2016**

Present:

Members:                   Councillor J Innes (Cabinet Member)  
                                  Councillor R Lakha (Deputy Cabinet Member)  
                                  Councillor M Hammon (Shadow Cabinet Member)

Employees (by Directorate):

Place                        C Archer, P Bowman, K Seager, M Wilkinson

Resources                 L Knight

## **Public Business**

### **1.       Declarations of Interests**

Councillor Hammon declared a disclosable pecuniary interest in part of the matter referred to in Minute 4 above headed 'Changes to Council Car Parks and Variations to the Off Street Parking Places Order' in so far as it related to Spon Street. He withdrew from the meeting during the appropriate part of the consideration of this item.

### **2.       Minutes**

The minutes of the meeting held on 15<sup>th</sup> March, 2016 were noted and signed as a true record. There were no matters arising.

### **3.       Objection to Clifford Park Estate Residents Parking Scheme**

The Cabinet Member considered a report of the Executive Director of Place concerning an objection which had been received in response to the Clifford Park Estate Residents Parking Scheme Experimental Traffic Regulation Order. The objector was invited to the meeting but was unable to attend. A copy of the objection was set out at an appendix to the report.

The report indicated that in July, 2014 a Traffic Regulation Order (TRO) proposing a new residents parking scheme for the whole Clifford Park estate was advertised. In response to these proposals, nine objections and a 58 signature petition objecting to parts of the proposal were received. Following consideration of these objections at the Cabinet Member for Public Services meeting on 6<sup>th</sup> October, 2014, approval was given to introduce a revised parking scheme utilising an experimental TRO. The TRO became operational on 1<sup>st</sup> February, 2015 and two objections were received during the first six months, one of which was subsequently withdrawn.

The objection informed that it was made on behalf of parents and children attending Pearl Hyde Primary School and Hinckley Road Nursery however there was no supporting evidence for this and no additional objections had been received from parents. The objector's main concern was the distance that parents were having to park away from the school.

The Cabinet Member noted that the restrictions installed outside the school had taken into consideration the road safety of children. Details of these restrictions were set out in a plan attached to the report. Site visits at school entry and exit times had observed parents using the shared use parking bays.

The Members present asked if any further concerns had been raised by the school and enquired about the views of the local Ward Councillors.

**RESOLVED that, having considered the objection to the Experimental Traffic Regulation Order, approval be given to make the City of Coventry (Clifford Park Estate) (Residents Parking Zone) (Experimental) Order 2015 permanent.**

4. **Changes to Council Car Parks and Variations to the Off Street Parking Places Order**

The Cabinet Member considered a report of the Executive Director of Place which sought approval for a number of variations required to the City of Coventry Off-Street Parking Places Order 2005 (as amended) (OSPPO) to reflect recent and planned changes to the Council's car park estate including the addition of new car parks and proposals to close a car park.

The report indicated that the Council controlled the use of their car parks by virtue of this order, which set out the terms and conditions for use and the charges that applied. Any changes to the order needed to be advertised and any subsequent objections considered.

The report proposed the closure of Christchurch Basement car park to allow for the commencement of works to develop the new city centre sports and leisure facility on the existing site of Christchurch House and Spire House. It was anticipated that existing users of the car park would be displaced to other nearby car parks including the Barracks multi-storey and New Union Street car parks.

During February, 2016 the Council completed the construction of a new 15 space car park off Spon Street close to the junction with Fleet Street. To enable the Council to manage this facility, it was proposed to add it to the OSPPO. The report detailed the proposed scale of charges which were consistent with the on-street parking charges for Spon Street.

The Council currently managed the 16 space car park in Watch Close as a privately operated car park. It was appropriate to include this car park in the OSPPO to enable the Council to manage it as a going concern. It was proposed that local traders had the opportunity to buy an annual season ticket for £600.

In September 2014 the Cabinet Member (Public Services) gave approval to close the Grosvenor Road car park in light of the Friargate development and the car park was subsequently removed from the OSPPO. It was now anticipated that Friargate LLP wouldn't take ownership of this land until spring 2017, consequently it was proposed to reinstate the car park. The scale of charges were set out.

The report indicated that the above proposals were required to be advertised as Notice of Proposals in the local press and on site. There was a 21 day objection period and any objections would need to be considered. Notice of Making would then be advertised and amendments made to the OSPPO.

In relation to the Grosvenor Road car park, a concern was raised regarding the traffic speeds in the vicinity and the officer undertook to look at the signage in the area.

**RESOLVED that:**

**(1) The closure of Christchurch Basement car park in light of the pending development of the new leisure centre and waterpark on the Christchurch House/ Spire House site be approved.**

**(2) The addition of Spon Street as a new public car park and the proposed pricing structure be approved.**

**(3) The addition of Watch Close car park for private use be approved.**

**(4) The reinstatement of Grosvenor Road public car park together with the proposed pricing structure be approved.**

**(5) Officers be instructed to commence the process of advertising the relevant Notice of Proposals and considering any objections.**

**(6) If no objections are received within the relevant statutory time period, authority be delegated to officers to proceed with the Notice of Making and to make the amendments to the Off-Street Parking Places Order.**

**(7) Officers be requested to investigate the signage showing the commencement of the 20 mph speed limit on Warwick Road north of the Central Six roundabout.**

**5. Petitions Determined by Letter and Petitions Deferred Pending Further Investigations**

The Cabinet Member considered a report of the Executive Director of Place which provided a summary of the recent petitions received that had been determined by letter, or where decisions had been deferred pending further investigations and holding letters had been circulated. Details of the individual petitions were set out in an appendix attached to the report and included target dates for action. The report was submitted for monitoring and transparency purposes.

The report indicated that each petition had been dealt with on an individual basis, with the Cabinet Member considering advice from officers on appropriate action to respond to the petitioners' request. Attention was drawn to the fact that if it had been decided to respond to the petition without formal consideration at a Cabinet Member meeting, both the relevant Councillor/ petition organiser could still request that their petition be the subject of a Cabinet Member report.

Members were informed that where holding letters had been sent, this was because further investigation work was required. Once matters had been investigated either a follow up letter would be sent or a report submitted to a future a Cabinet Member meeting. Members expressed support for this new process for dealing with petitions.

**RESOLVED that the actions being taken by officers as detailed in the appendix to the report in response to the petitions received be endorsed.**

6. **Outstanding Issues**

The Cabinet Member noted a report of the Executive Director of Resources that contained a list of outstanding issues and summarised the current position in respect of each item. In respect of item 7 concerning 'Petitions – Parking on the Grass Verges at Princethorpe Way', she noted that at her Agenda Briefing on 26<sup>th</sup> May, 2016 she had given approval for determination letters to be sent to the appropriate persons detailing the agreed actions to be taken (Minute 5 above refers).

7. **Any other items of Public Business**

(Meeting closed at 11.35 am)